

SUBJECT: Anticipated IGC RFQ Release

TO: IGC Interested Vendors

The anticipated dates for IGC RFQ release, Pre-Proposal Conference, and RFQ close are as follows:

1. Estimated date of release of the IGC RFQ: 02 January 2008
2. Estimated date of the IGC Pre-Proposal Conference: 09 January 2008
3. Estimated closing date of the IGC RFQ: 15 February 2008

BRIAN DUDEK  
Contracting Officer

Each of the individuals identified by your firm will be asked to sign the following statement:

**Non-disclosure Acknowledgment for IGC Acquisition**

"I understand that I have been given access to the website established by DLA for the IGC procurement. Some of the documents contained on this website contain sensitive technical data. I agree that I will not divulge, disclose, or publish any information in the reading room which is not available to the general public, except to other individuals who are involved in preparing a proposal on this acquisition, and who have also signed the Non-disclosure Acknowledgment. I acknowledge I am bound by the terms of this statement indefinitely.

Signature \_\_\_\_\_ DATE \_\_\_\_\_

Each individual and firm must also sign the Material Destruction Statement before access to the website is given.

### **Material Destruction Statement**

(Name of individual or firm) \_\_\_\_\_  
agrees that within 30 days from the date of an award of a contract or order under the solicitation for IGC acquisition, all technical documents that were compiled as a result of reviewing documents on the IGC website, including copies of such material, will be destroyed, unless the Contracting Officer agrees otherwise. The term documents includes any record of any kind whether written, graphic, pictorial, photographic, phonographic, computerized, mechanical, taped, or electronic. Within 40 days from the date of award, (name of individual or firm) \_\_\_\_\_ shall provide a certification to the Contracting Officer that all of the documents described in this paragraph have been destroyed pursuant to this Material Destruction Statement.

Signature of individual or officer of the company \_\_\_\_\_

Printed Name \_\_\_\_\_

DATE \_\_\_\_\_